

Open House Checklist for Sellers

By Hauwa Real Estate – We don't just list homes, we deliver trust.

1. Pre-Planning (1–2 Weeks Before)

- Choose the right day/time (weekends from 12–4pm work best)
 - Inform your real estate agent and confirm schedule
 - Research competing open houses in your area
 - Prepare flyers or brochures with home details
 - Post listing on MLS, your agent's website, and social media
 - Notify your neighbors (they might bring buyers too)
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2. Deep Cleaning (1 Week Before)

- Hire professional cleaners if possible
 - Clean windows (inside and out)
 - Scrub floors, tiles, and grout
 - Dust all surfaces, blinds, ceiling fans, and vents
 - Remove pet hair, litter boxes, and pet odors
 - Clean out the fridge and garbage bins
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3. Declutter + Depersonalize (5–6 Days Before)

- Remove personal photos, awards, kids' artwork
 - Pack away excess furniture and storage boxes
 - Clear countertops in kitchen and bathrooms
 - Tidy up closets (buyers will open them)
 - Organize garage, storage spaces, and laundry room
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4. Minor Repairs (5 Days Before)

- Patch holes in walls and touch up paint
 - Replace burnt-out light bulbs
 - Fix dripping faucets and squeaky doors
 - Tighten loose handles and cabinet knobs
 - Check smoke detectors and HVAC systems
 - Replace cracked tiles or broken fixtures
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5. Stage Your Home (3–4 Days Before)

- Use neutral tones and minimal decor
 - Add fresh flowers, new towels, and cozy throw pillows
 - Set the dining table with clean dishes
 - Add light-scented candles or air fresheners
 - Open blinds and curtains for natural light
 - Make each room feel spacious and functional
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6. Outdoor Touch-Up (2–3 Days Before)

- Mow the lawn and trim hedges
 - Sweep driveway, porch, and walkways
 - Wash front door and polish hardware
 - Remove weeds and dead plants
 - Add potted plants or flowers for curb appeal
 - Clean outdoor furniture
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7. Marketing + Prep (2 Days Before)

- Print flyers with home details and contact info

- Prepare sign-in sheets or digital QR code for visitors
 - Create a feature sheet: include price, square footage, upgrades, amenities
 - Post reminders on your WhatsApp status, Instagram, and Facebook
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8. Day Before the Open House

- Do a full walk-through to spot last-minute issues
 - Store valuables and medications securely
 - Pack away sensitive documents
 - Confirm signs and directions are ready
 - Set heating/cooling for comfort
 - Prepare snacks or bottled water (optional but thoughtful)
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9. On the Day of the Open House

- Turn on all lights (even during the day)
 - Open all blinds/curtains
 - Light a soft-scented candle (lavender, citrus)
 - Turn off TV, turn on soft background music
 - Put away garbage cans and remove clutter
 - Lock up pets or take them out during the showing
 - Greet guests warmly or let your agent handle interactions
 - Provide brochures, sign-in sheet, and business cards
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10. After the Open House

- Collect feedback from your agent
- Review visitor sign-in sheet
- Follow up with interested buyers within 24–48 hours

- Tidy up the house again (if needed)
- Be open to quick private showings afterward

Hauwa Real Estate

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Let's get your home sold right.

